





PERSONAL INFORMATION

Florjan Xhelilaj

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Sex OMISSIS | Date of birth OMISSIS | Nationality OMISSIS

PREFERRED JOB

Transport and Infrastructure Engineer

WORK EXPERIENCE

2 JUL 2012 – CURRENT

Specialist in the Projects & Studies Sector

Institute of Transport, Tirana, (www.ital.gov.al)

- Support the Ministry of Infrastructure and Energy, with relevant studies.
- Provide policies feedback and relevant technical support.
- Manage ongoing projects in which the Institute takes part as partner. (National, Regional and European Level)

Business or sector: Transport and Infrastructure

1 JULY 2020 – ONGOING

Project Manager – EFINTIS Project

Institute of Transport, Tirana, (www.ital.gov.al)

- Coordinator - EFINTIS Project "Enhancing eEfficiency of the INTermodal transport flows by Improved ict Systems"
- Oversee the project, manage the team, ensure the most efficient resources are used and ensure that all parties involved are satisfied.
- Implement the technical activities foreseen in the Application Form.

Business or sector: Transport Logistics; ITS

1 OCT 2017 – 31 OCT 2020

Project Manager - ECOPORTIL Project

Institute of Transport, Tirana, (www.ital.gov.al)

- Coordinator - ECOPORTIL Project "Environmental Protection of Areas Surrounding Ports using Innovative Learning Tools for Legislation"
- Oversee the project, manage the team, ensure the most efficient resources are used and ensure that all parties involved are satisfied.
- Implement the technical activities foreseen in the Application Form.

Business or sector: Transport Logistics ; Environmental Protection

1 MAY 2016 – 30 NOV 2016

Project Manager - CAPTAIN Project

Institute of Transport, Tirana, (www.ital.gov.al)

- Coordinator - CAPTAIN Project "Capitalization of Transport models in Adriatic Ionian Network for supporting EUSAIR development"
- Oversee the project, manage the team, ensure the most efficient resources are used and ensure that all parties involved are satisfied.
- Implement the technical activities foreseen in the Application Form.

Business or sector: Maritime Transport;

1 MAR 2013 – 1 MAR 2020

IPA Project - technical and communication support

Institute of Transport, Tirana, (www.ital.gov.al)

- Technical Supporting Work and Communication manager. For the following EU IPA Funded projects:
 - AdritaticMOS
 - Intermodadria
 - MEDNET
 - LOCATIONS
 - PORTS
 - MultiAPPRO
 - INCIRCLE
 - EnerNETMob
 - ISACC

Business or sector: Maritime Transport; Logistics; ITS

1 JAN 2009 – 1 JUL 2012

Infrastructure project manager

"NDERTIM - MONTIM" SH.A, Vlore

- Director of Works for housing projects and civil building.

Business or sector: Civil Constructions

EDUCATION AND TRAINING

1 OCT 2004 – JUL 2011

Civil Engineering

Level 8

Faculty of Civil Engineering. Polytechnic University of Tirana. <https://www.upt.al/>

Str. "Muhamet Gjolleasha", No. 54, , Tirana, Albania

- Civil Constructions
- Infrastructure Constructions
- Work Director

NOV 2012 – APR 2013

Real Estate Appraisal

Faculty of Civil Engineering. Polytechnic University of Tirana. <https://www.upt.al/>

Str. "Muhamet Gjolleasha", No. 54, , Tirana, Albania

- Real Estate Appraisal

PERSONAL SKILLS

Mother tongue(s) Albanian

Other language(s)

	UNDERSTANDING		SPEAKING		WRITING
	Listening	Reading	Spoken interaction	Spoken production	
English	C2	C2	C2	C2	C2
Italian	C2	C2	C1	C1	B2

Levels: A1/2: Basic user - B1/2: Independent user - C1/2 Proficient user
Common European Framework of Reference for Languages

- Communication skills**
- good communication skills gained through my experience as communication manager
 - good dissemination skills gained through my experience as communication manager
- Organisational / managerial skills**
- leadership (responsible for a team of 12 people during the management of EU IPA Projects EFINTIS; CAPTAIN; ECOPORTIL)
 - efficient management (gained through experience while never failing an external audit)
 - Organisation (gained during project management by rarely missing a set deadline)
- Job-related skills**
- Teamwork. (always part of great working teams which built positive working relationships that helped everyone to achieve goals and objectives)
 - Problem-solving (gained through experience during the management of the EU IPA Projects)
- Computer skills**
- good command of Microsoft Office™ tools (training and experience)
 - Google program user (gained through experience while working with international partners)
 - Online Meeting Tools (gained through experience while working with international partners)
 - Social Networking Tools (gained through experience while being the communication manager)
 - HDM4 (gained during university courses)
 - AutoCAD Civil (gained during university courses and training)
- Other skills**
- Real Estate Restoration (gained through specific education and personal experience)
- Driving licence**
- B

L'originale compilato e
sottoscritto è depositato
presso gli Uffici dell'Ente